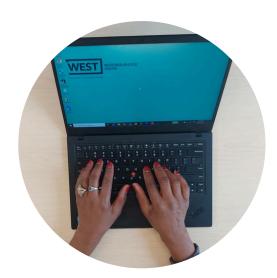


Adult Learning Program

Computers for Employment

Monday to Wednesday, 1:30pm - 3:30 pm Sessions starting:February 23^{rd,} and March 23rd, 2026



Get and stay organized with Outlook:

- Using email in a professional setting
- Using your Calendar to keep track of appointments
- Using Tasks to stay organized

Learn the basics of Microsfot:

- Word
- Excel
- PowerPoint

For more information or to register, please contact us:

Call **416-539-9000** or email **literacy@westnh.org** 1033 King St. West

Also, please visit westnh.org/learning/

Eligibility

- Over 18
- Speak basic English
- Have a valid SIN card







