

Seniors' Community Development, Health Promotion Program Worker

West Neighbourhood House is a multi-service, neighbourhood-based agency that has served the diverse communities of downtown west Toronto since 1912. The central purpose of West Neighbourhood House is to enable less-advantaged individuals, families and groups in the community to gain greater control over their lives and community.

Seniors' Community Development is looking for an energetic, passionate, and creative individual to work with a vibrant and diverse community of seniors, adults and youth at Parkdale and 248 Ossington locations, as well as occasionally at Toronto Island.

The successful candidate will be familiar with community development model used in program planning, delivery, and evaluation, with focus on diversity, equity, and inclusion. They will bring an excellent interpersonal and communication skills as well as artistic talents and skills to be used in program cultural animation. As a member of the Seniors Community Development team, the successful candidate will also participate in team, Unit and House-wide activities as required.

West Neighbourhood House is actively seeking qualified applications from Indigenous, Black and People of Colour, people with disabilities, women and people of all sexual orientations and gender identities/expressions. Applicants with lived experience as a participant of West Neighbourhood House programs, or related programming from similar organizations, are also strongly encouraged to apply.

West Neighbourhood House will provide accommodation throughout the recruitment & selection process to applicants with disabilities. During any stage of the recruitment process, please indicate the nature of any accommodation(s) you may require. Any information received relating to accommodation measures will be addressed confidentially.

Responsibilities:

- Develop, organize and outreach for various health promotion, recreational, social and educational activities;
- Deliver activities or ensure they are delivered by volunteers/participants or external service providers;
- Identify local health needs, engage community partners and build capacity to address social determinants of health;
- Monitor all activities and interactions between participants to ensure a safe and comfortable environment, resolving crises or conflicts between members;
- Facilitate the involvement of seniors/volunteers in program planning/delivery and evaluation;
- Buy refreshments and ensure program supplies and materials, get transported to locations, collect and compile statistical information;
- Organize large events open to the community, promote the events, train, schedule and monitor volunteers and students to assist with the implementation and animation of activities;

Internal Job Posting

- Conduct working group monthly meetings, facilitate workshops, provide and/or arrange interpretation, organize transportation and represent the agency when out in the community;
- Organize and co-facilitate workshops with groups of seniors and youth; and provide on-going support and assistance to project volunteers and participants;
- Prepare and design of brochures, flyers and other publications;
- Assist in the development and carrying out evaluation;
- Responsible for collecting quantitative and qualitative data;
- Participate as a member of the Seniors' Community Development team;
- Assist the Seniors' Community Development team with program delivery.

Qualifications:

- Excellent knowledge of community-based seniors programming in a multi-cultural, multi-lingual environment, with particular emphasis on the effects of the ageing process, the capabilities and limitations of seniors **as obtained through experience or training and education in health promotion, recreation management, gerontology activation, community development or community nursing**;
- Awareness and understanding of a safe environment free from harassment, discrimination, oppression;
- Ability to work with groups of seniors; understanding and respecting self-determination;
- Experience working in community-based programs/ using a community development approach with colleagues, participants and volunteers;
- Demonstrate social and conflict resolution skills while working with diverse groups of people;
- Experience in interpretation and translation methods;
- Demonstrated good communication skills;
- Fluency in a language relevant to West NH catchment area oral and written as an asset;
- Ability to work independently and as a member of a team;
- Ability to work some evenings and weekends;
- Strong knowledge of social media tools and Office 365;
- Knowledge of data base Alayacare is an asset;
- Familiarity with the local community would be an asset.

Status:	Permanent Full Time (CUPE Local 3393 Bargaining Unit Position)
Existing Vacancy:	Yes
Start Date:	ASAP
Hours:	35 hours per week
Rate:	\$28.59 per hour (4 weeks' vacation, paid sick days, 3 floater days, full benefits package after 3 months, Multi-Sector Pension Plan after 6 months)
Unit:	Older Adult Centre
Immediate Supervisors:	Program Manager
Posting Date:	April 2, 2026
Closing Date:	April 13, 2026

West Neighbourhood House is an equal opportunity employer. We thank all applicants, but only those candidates to be interviewed will be contacted.

A United Way Member Agency



Internal Job Posting

Please send your cover letter and resume clearly indicating “Seniors’ Community Development, Health Promotion Program Worker” by 5:00 pm on the closing date to:

Hiring Committee
248 Ossington Ave.
Toronto, ON
M6J 3A2
nicoca@westnh.org

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