

## Internal Job Posting

### Lead After School Program Worker (2 Positions)

West Neighbourhood House, formerly St. Christopher House, is a multi-service, neighbourhood-based agency that has served the diverse communities of downtown west Toronto since 1912. The central purpose of West Neighbourhood House is to enable less-advantaged individuals, families and groups in the community to gain greater control over their lives and community.

As a part of a team of childcare workers the Lead After School Program Worker plans and implements a safe, fun, and enriching environment for children ages 6 to 12. Experience working with Children who need extra supports would be an asset.

#### Responsibilities:

- Plan and implement a variety of activities, games (i.e. soccer, dodge ball) , crafts and outings with the children and homework club;
- Supervise children at all times during designated program time;
- Supervise students and/or volunteers;
- Liaise with parents and school staff during program time;
- Promote healthy development of individuals and to ensure safe and healthy interactions between the children, their peers, adults and their environment. This includes creating a safe zone and ensure the program reflects the organization's values, vision and mission.

#### Qualifications:

- Education and/or equivalent experience in child development, education, community-based social work, recreation or creative arts, with knowledge of child development;
- Ability to work independently with little supervision;
- Ability to supervise a group of school age children;
- Demonstrated ability to program plan and implement age appropriate activities;
- Ability to be a role model demonstrating social skills and conflict resolution skills in a diverse setting;
- Experience with supporting children with special needs would be an asset;
- Experience working with students &/or volunteers would be an asset;
- Demonstrated understanding of teamwork and cooperation;
- Previous experience working with school-aged children would be an asset;
- Knowledge of a second language would be an asset, particularly Tamil, Chinese, or Vietnamese;
- Familiarity with the local community would be an asset.

**Status:** Part Time Contract (possible full days March Break and P.A. Days, as required, Contract ending June 29, 2023)  
**Start Date:** ASAP  
**Hours:** up to 15 hours per week (3 p.m. to 6 p.m., Monday to Friday)  
**Rate:** \$18.04

West Neighbourhood House is an equal opportunity employer. We thank all applicants, but only those candidates to be interviewed will be contacted.

## Internal Job Posting

---

**Unit:** Newcomer and & Family Programs  
**Immediate Supervisor:** Team Leader, Children Youth and Families  
**Posting Date:** Jan 18, 2023  
**Closing Date:** Jan 25, 2023  
**Note:** West Neighbourhood House provides accommodation during all parts of the hiring process, upon request, to applicants with disabilities. Applicants should make their needs known in advance.

**Please reply in writing by 5:00 p.m. on the closing date to:**

Angela ElzingaCheng  
248 Ossington Ave.  
Toronto, Ontario  
M6J 3A2  
angelael@westnh.org