

### Home Help Worker

West Neighbourhood House, formerly St. Christopher House, is a multi-service, neighbourhood-based agency that has served the diverse communities of downtown west Toronto since 1912. The central purpose of West Neighbourhood House is to enable less-advantaged individuals, families and groups in the community to gain greater control over their lives and community.

The Home Help Worker provides in-home light housekeeping services to seniors and people with disabilities who are frail, vulnerable and/or suffering from social isolation.

**West Neighbourhood House is actively seeking applications from Indigenous, Black and People of Colour, persons with disabilities, women and persons of all sexual orientations and gender identities/expressions. Applicants with lived experience as a participant of West Neighbourhood House programs, or related programming from similar organizations, are also strongly encouraged to apply.**

**West Neighbourhood House will provide accommodation throughout the recruitment & selection process to applicants with disabilities. During any stage of the recruitment process, please indicate the nature of any accommodation(s) you may require. Any information received relating to accommodation measures will be addressed confidentially.**

#### Responsibilities:

- Assist clients and/or their caregivers with their light housekeeping tasks such as cleaning (vacuuming, dusting), laundry, shopping, errands (accompanying the client, for example, to the bank), and meal preparation;
- Assist clients and/or caregivers in maintaining a clean and safe living environment;
- Monitor the client's mental/physical health and their capacity for self-care;
- Report incidents, changes and observations regarding the client's well-being to the Home Support Team Leader for follow-up;
- Attend to personal injuries by following procedures;
- Document services provided to clients to assist in service evaluation reports and funding proposals;
- Participate as a team member on planning initiatives, in-House committees or activities, and providing other related assistance as required;

#### Qualifications:

- Knowledge is required of the in-home needs of seniors, of the frail, chronically ill, palliative and/or cognitively impaired and individuals living with disabilities in the community;
- Excellent interpersonal skills, with the ability to work as a service-oriented staff member;
- Sensitivity towards the needs of clients from diverse cultures and backgrounds;
- Physical ability to provide program services such as light housekeeping, vacuuming, laundry, meal preparation, running errands and assisting clients and/or caregivers with their daily activities;

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West Neighbourhood House is an equal opportunity employer. We thank all applicants, but only those candidates to be interviewed will be contacted.

## External Job Posting

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- Ability to respond to emergencies by following procedures;
- Good written and verbal language skills in English.

**Status:** Permanent Part Time (Bargaining Unit Position)  
**Start Date:** ASAP  
**Hours:** Up to 40 hours per week  
**Rate:** \$16.30 per hour (plus 5% vacation pay, 6% in lieu of benefits, 12.5 vacation days and 3 discretionary days)  
**Unit:** Older Adult Centre  
**Immediate Supervisor:** Coordinator, Home Support  
**Posting Date:** November 5, 2021  
**Closing Date:** Ongoing recruitment. Resumes will be considered as they arrive.  
**Note:** **All West Neighbourhood House employees are required to be fully vaccinated as a condition of hire in accordance with the West Neighbourhood House Covid-19 Vaccination Policy**

**Please send resumes by 5:00 pm on the closing date to:**

Hiring Committee  
588 Queen St. W.  
Toronto, Ontario  
M6J 1E3  
[jobs@westnh.org](mailto:jobs@westnh.org)