

Internal/External Job Posting

Seniors' Social and Community Service Worker– Summer Intern (Canada Summer Jobs, 2 Positions) 248 Ossington Avenue, 20 and 25 West Lodge, 1447 King St West

Do you have a vibrant, creative personality, and the drive to collaborate on new ideas? Do you have excellent communication and interpersonal skills, can think “outside the box”, and have a desire to change the world?

West Neighbourhood House, a multi-service community agency working with west-central Toronto neighbourhoods, is looking for a highly motivated individual to join its Seniors Community Development team as part of the Older Adult Centre

The successful candidate will be working together with the Seniors Community Development Team, supporting staff on program delivery, data collection and special events across three locations.

As a member of the Seniors Community Development team, the successful candidate will also participate in Team, Unit and House-wide activities as required.

The Seniors Community and Social Services Intern position is funded by Employment and Social Development, Canada. As per the Canada Summer Jobs eligibility criteria, the applicant must be between the ages of 15-30, have a valid SIN, and be a Canadian Citizen, Permanent Resident, or person who has been granted Refugee status in Canada. Please note that international students, and those who are in Canada on a work, youth, or visitor visa/permit, are not eligible for the program.

West Neighbourhood House is actively seeking qualified applications from Indigenous, Black and People of Colour, persons with disabilities, women and persons of all sexual orientations and gender identities/expressions. Applicants with lived experience as a participant of West Neighbourhood House programs, or related programming from similar organizations, are also strongly encouraged to apply.

West Neighbourhood House will provide accommodation throughout the recruitment & selection process to applicants with disabilities. During any stage of the recruitment process, please indicate the nature of any accommodation(s) you may require. Any information received relating to accommodation measures will be addressed confidentially.

Responsibilities:

- Support the team in facilitating online and/or in-person group activities.
- Set up room and stream equipment for hybrid activities.
- Monitor and provide support to participants and volunteers during program activities.
- Keep updated qualitative and quantitative statistical data.
- Promote program activities within the local multi-cultural community and support the program team with outreach activities.
- Provide support to the Staff Team as required.
- Provide IT support to participants, one-one-one and in a group setting.

West Neighbourhood House is an equal opportunity employer.
We thank all applicants, but only those candidates to be interviewed will be contacted.

A United Way Member Agency

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- Support Teams with satisfaction survey, focus groups, and program evaluation activities.
- As a team member of the Older Adult Centre Unit, participate in the delivery of House-wide events, and other activities as required.
- Other duties as required.

Qualifications:

- As per the Canada Summer Jobs funding criteria, applicants must be between 16 and 30 years of age (inclusive) at the start of employment, be a Canadian citizen or a permanent resident and be legally entitled to work according to the relevant provincial/territorial legislation and regulations work term.
- Possess strong interpersonal skills.
- Possess strong computer skills.
- Be comfortable with a variety of social media and online programs.
- Have experience facilitating small groups.
- Experience facilitating virtual groups in an asset.
- Be able to work alone and as part of a team.
- Be available to work flexible hours, that may include evenings.

Status:	Full Time Summer Contract for 280 Hours (Non-Bargaining Unit Position)
Existing Vacancy:	Yes
Start Date:	July 6 – August 28, 2026
Location:	Work will be conducted in-person
Hours:	35 hours per week
Rate:	\$23.92 per hour
Unit:	Older Adult Centre
Immediate Supervisor:	Community Program Manager (OAC)
Posting Date:	May 7, 2026
Closing Date:	May 21, 2026

Please submit your cover letter and resume clearly indicating “Seniors’ Social and Community Services Worker - 248 Ossington Ave., 20/25 West Lodge and 1447 King St W.” in the subject line by 5:00 p.m. on the closing date to:

Hiring Committee
248 Ossington Ave.
Toronto, ON
M6J 3A2
jobs@westnh.org