

## **Adult Literacy Tutor (English and/or Math)**

West Neighbourhood House (formerly St. Christopher House) is a social service agency in Toronto's downtown West-end. In partnership with our neighbours, West Neighbourhood House strives to find solutions to problems, expose current issues and to develop relevant services to our diverse community.

The Adult Literacy Program helps English-speaking adults in the West-end of Toronto learn to read, write in English and practice Math at a basic/intermediate level through small groups and individual tutoring sessions.

### **Volunteer Duties:**

- To work one-to-one with a learner or a small group to improve literacy and/or basic math skills
- To keep a journal/record of learning
- Self-development through literacy resource material

### **Skills Required:**

- Must have an interest in Literacy and Adult education; willingness to teach basic math skills is an asset
- Must be friendly, open, reliable, patient, non-judgemental and non-discriminating

### **Orientation & Training:**

- Questionnaire, interview and introductory workshop with program staff
- Staff provides 15 hour tutor training sessions, including an anti-discrimination training (3 times per year: spring, fall, winter), that is mandatory for tutors
- On-going support provided by staff

### **Program Time & Location:**

Tutors and learners meet at 248 Ossington Ave (Wheelchair accessible with washroom facilities)

- Classes and one-one tutoring sessions take place weekday mornings, afternoons and evenings

### **Volunteer Commitment:**

- Once a week (Tuesday - Thursday) for 3 hours total, 1 hour of preparation and 2 hours of the tutoring session
- One year to ensure continuity in the relationship

### **How to Apply/Contact:**

Danielle Benton, Volunteer Developer  
(416) 532-4828 ext. 171  
[volunteers@westnh.org](mailto:volunteers@westnh.org); [daniellebe@westnh.org](mailto:daniellebe@westnh.org)