

## Internal Job Posting

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### **Casual Peer Worker, Eviction Prevention Program (2 Positions)**

West Neighbourhood House, formerly St. Christopher House, is a multi-service, neighbourhood-based agency that has served the diverse communities of downtown west Toronto since 1912. The central purpose of West Neighbourhood House is to enable less-advantaged individuals, families and groups in the community to gain greater control over their lives and community.

The Meeting Place Drop-In is a program of West Neighbourhood House, which offers a safe and supportive environment to adults who are homeless/under housed, living in poverty, are socially isolated and living with mental health issues and/or addictions. The Meeting Place works to reduce the barriers to meaningful participation in society, and to challenge the broader society to transform conditions that create and maintain poverty and homelessness.

The Peer Worker, Eviction Prevention Program works as a member of an extreme cleaning team. The Eviction Prevention Program is part of our multi-faceted drop-in program, and plays a role in reducing the incidence of the eviction of vulnerable adults when the hygiene of their units puts them and others at risk of health and safety issues.

#### **Responsibilities:**

- Work directly with the Community Engagement Coach, as well as Meeting Place Program Workers and Case Managers, who refer community members who have requested Eviction Prevention Program extreme cleaning and homemaking, or have been identified as currently requiring the service due to immediate risk of eviction
- Deliver extreme cleaning services (as a part of a 3 person team), in the homes of Meeting Place and partner agency participants
- Work collaboratively with the resident(s) of each unit, providing mentoring when possible to build capacity for cleaning and maintaining their own homes
- Clean out, de-clutter, and discard smaller items, e.g. small appliances, clothing, etc.
- Prepare home for pest and bedbug treatment (if needed) prior to a scheduled cleaning
- Thoroughly clean unit, including: walls, floors and cupboards, appliances, and laundry (on-site only)
- Sort, organize, and help arrange items to be donated
- Identify and report all necessary repairs
- Develop rapport with the resident(s) in order to facilitate and encourage, respectful and cooperative environment, conducive to the provision of weekly/monthly follow-up maintenance
- Anticipate residents' difficulties or discomfort and work to reduce stressors by assessing residents' capacity for co-cleaning and organizing their unit
- Comply with West Neighbourhood House agency policies, standards, guidelines and procedures

#### **Qualifications:**

- Lived experience with mental health/addictions issues and/or recovery and demonstrated understanding of what participants who are using the service are going through and experiencing

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West Neighbourhood House is an equal opportunity employer. We thank all applicants, but only those candidates to be interviewed will be contacted.

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- Must have the ability to be a positive role model and team player with effective communication, conflict resolution, and self-advocacy skills
- Demonstrated skills in customer service
- Excellent organizational, communication, and interpersonal skills
- Ability to lift up to 50lbs
- Can physically manage stair climbing, kneeling, and reaching

**Status:** Casual Relief  
**Start Date:** ASAP  
**Hours:** variable (3-12 hours per week)  
**Rate:** \$22.67 per hour  
**Unit:** Adult Community Programs  
**Immediate Supervisor:** Community Engagement Leader  
**Posting Date:** February 14, 2017  
**Closing Date:** February 22, 2017  
**Note:** West Neighbourhood House provides accommodation during all parts of the hiring process, upon request, to applicants with disabilities. Applicants should make their needs known in advance.

**Please reply in writing by 5:00 p.m. on the closing date to:**

Coordinator, Meeting Place  
588 Queen St. W.  
Toronto ON  
M6J 1E3  
[andreasw@westnh.org](mailto:andreasw@westnh.org)  
Fax: (416) 504-3047