

External Job Posting

Home Help Worker

West Neighbourhood House, formerly St. Christopher House, is a multi-service, neighbourhood-based agency that has served the diverse communities of downtown west Toronto since 1912. The central purpose of West Neighbourhood House is to enable less-advantaged individuals, families and groups in the community to gain greater control over their lives and community.

The Home Help Worker provides in-home light housekeeping services to seniors and people with disabilities who are frail, vulnerable and/or suffering from social isolation.

Responsibilities:

- Assist clients and/or their caregivers with their light housekeeping tasks such as cleaning (vacuuming, dusting), laundry, shopping, errands (accompanying the client, for example, to the bank), and meal preparation;
- Assist clients and/or caregivers in maintaining a clean and safe living environment;
- Monitor the client's mental/physical health and their capacity for self-care;
- Report incidents, changes and observations regarding the client's well-being to the Home Support Team Leader for follow-up;
- Attend to personal injuries by following procedures;
- Document services provided to clients to assist in service evaluation reports and funding proposals;
- Participate as a team member on planning initiatives, in-House committees or activities, and providing other related assistance as required;

Qualifications:

- Knowledge is required of the in-home needs of seniors, of the frail, chronically ill, palliative and/or cognitively impaired and individuals living with disabilities in the community,
- Excellent interpersonal skills, with the ability to work as a service oriented staff member;
- Sensitivity towards the needs of clients from diverse cultures and backgrounds;
- Physical ability to provide program services such as light housekeeping, vacuuming, laundry, meal preparation, running errands and assisting clients and/or caregivers with their daily activities;
- Ability to respond to emergencies by following procedures;
- Good written and verbal language skills in English.

Status:	Permanent Part-time
Start Date:	ASAP
Hours:	Up to 40 hours per week
Rate:	\$14.98 per hour (plus 5% vacation pay and 6% in lieu of benefits)
Unit:	Older Adult Centre
Immediate Supervisor:	Coordinator, Home Support
Posting Date:	January 19, 2017

West Neighbourhood House is an equal opportunity employer. We thank all applicants, but only those candidates to be interviewed will be contacted.

A United Way Member Agency

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Closing Date: Ongoing recruitment. Resumes will be considered as they arrive.
Note: West Neighbourhood House provides accommodation during all parts of the hiring process, upon request, to applicants with disabilities. Applicants should make their needs known in advance.

Please reply in writing to:

Human Resources Administrator
588 Queen St. W.
Toronto, Ontario
M6J 1E3
melissawo@westnh.org